

To:	Warden Milne and Members of Grey County Council
Committee Date:	December 14, 2023
Subject / Report No:	CCR-CW-23-23
Title:	Committee and Board Appointments
Prepared by:	Tara Warder, Clerk
Reviewed by:	Kim Wingrove, CAO
Lower Tier(s) Affected:	
Status:	

Recommendation

1. That Report CCR-CW-23-23 regarding committee and task force appointments be received; and
That the Warden's appointment to the Alternative Land Use Services (ALUS), Board of Health and Clean Energy Frontier Program be endorsed; and
That the appointments as outlined in CCR-CW-23-23 be endorsed as presented.
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1. That the following members be appointed to the Budget and Finance Committee for 2024:
 - (Warden and 4 members - to be determined)

Executive Summary

The purpose of this report is to facilitate appointments to the various committees and task forces that require Grey County Council membership, both internal and external. There are three that do not require appointment at this time, being the Board of Health which has a two year term, and the Urban Road and Road Exchange Task Force and Long-term Care Redevelopment Task Force which will maintain the same membership until their respective mandates have been met, or until the term ends.

Background and Discussion

Each year in December, County Council appoints members to its own committees and task forces, and to other bodies that call for a county councillor appointment.

There is no requirement for members to be part of any committee, other than the Warden where the Terms of Reference specifically state. There is also no maximum number of committees a member may be appointed to.

The chart that follows outlines the committee and links to the Terms of Reference documents and speaks to councillor membership, approximate meeting commitment and other relevant information. It also includes the names of members who have expressed interest in sitting on those committees and task forces.

Some bodies do not require an appointment at this time per the terms of reference and/or past resolutions:

1. Board of Health – A two year term was endorsed by Council in 2022.
2. Urban Road and Road Exchange Task Force – members to remain the same until end of term or mandate has been met
3. Long-term Care Redevelopment Task Force – members to remain the same until end of term or mandate has been met

The Warden will be appointed to the following by virtue of holding the Warden’s position. These include the following:

- Board of Health
- Long-term Care Committee of Management
- CAO Performance Evaluation Committee
- Planning and Economic Development Advisory Committee
- Agricultural Advisory Committee
- Community Services Committee
- Urban Road and Road Exchange Task Force
- Alternative Land Use Services (ALUS)
- Long-term Care Redevelopment Planning Task Force
- Clean Energy Frontier Program

The Fixing Long-Term Care Act, 2021 now requires that members of the home’s governance structure provide the licensee with a police record check. Members of the Committee of Management will need to fulfill this requirement after being appointed to the committee. Staff will work with committee members to ensure this requirement is met.

For any appointments where more members are running than spots available, an election will be held and votes will be indicated by a show of hands. Voting by secret ballot is only permitted for election of the Warden as per the Municipal Act, 2001.

A name appearing in the chart in bold below indicates that any additional interest by members would result in an election.

Committee	Membership Required and Names of interested members	Commitment	Notes
Agricultural Advisory Committee	Warden and 4 members of Council Hutchinson McQueen	2 hour meetings quarterly	

	Mackey Keaveney		
<u>CAO Performance Evaluation Committee</u>	Warden and 5 members of Council Hutchinson Bordignon Keaveney Eccles Boddy	1-2 hour meetings 3-4 times per year	
<u>Community Drug and Alcohol Strategy</u>	2 Council members McKay Hutchinson	2 hours meetings, quarterly	2023 is expected to be a transition year for membership.
<u>Community Services Committee</u>	Warden and 6 members of Council Matrosov Kentner Dobreen Dickert Mackey Nielsen	2 hour meetings, 4-6 times per year	Typically in person meetings
<u>Grey County Federation of Agriculture</u>	1 member and 1 Alternate McQueen Dobreen (alt.)		
<u>Grey County Joint Accessibility Advisory Committee</u>	1 Council member Matrosov	Meetings are held 4-6 times per year	Typically virtual meetings
<u>LTC Committee of Management</u>	Warden and 6 members of Council Hutchinson Paterson Mackey Keaveney Nielsen Carleton	2 hour meetings every other month	Members must have a police record check on file with the home
<u>Planning and Economic Development Advisory Committee</u>	Warden and 8 members of Council McKay Hutchinson Dickert Keaveney Nielsen Carleton Boddy	2 hour meetings, held quarterly	Typically in person meetings Membership must reflect one member from each municipality

Stewardship Grey Bruce	1 Council member Matrosovs		
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The second recommendation in this report involves appointing members to the Budget and Finance Committee, if it is established following Committee of the Whole support at the December 14th, 2023 meeting.

The Budget and Finance Committee is recommended to have four members plus the Warden appointed and will generally meet between 4 and 7 times per year.

Legislated Requirements

Grey County is required by provincial legislation to have a Planning Advisory Committee, a Long-term Care Committee of Management, and an Accessibility Advisory Committee.

Grey County's committees and task forces adhere to the municipality's Code of Conduct and are governed by the Procedural By-law and Municipal Act, 2001.

The Board of Health membership is outlined in the Health Protection and Promotion Act, R.S.O. 1990 and its regulations as follows:

The Board of Health of the Grey Bruce Health Unit shall have seven municipal members as follows:

1. Three members to be appointed by the Municipal Council of the County of Bruce
2. Four members to be appointed by the Municipal Council of the County of Grey

Staff report CCR-FP-09-06 from January 24, 2006 resulted in a resolution directing that the fourth appointment for Grey County shall be the Warden.

Legal Considerations

There are none.

Financial and Resource Implications

Per diems for Grey County committees and task forces are paid by Grey County in accordance with current policies and mileage rate. These costs are contained within the proposed 2024 operating budget. The format of meetings vary per committee, whether they are in person, hybrid, or fully electronic.

Relevant Consultation

- Internal (list)
 - AODA Compliance – Grey County has an Accessibility Advisory Committee as per the Accessibility for Ontarians with Disabilities Act (AODA)
 - Contribution to Climate Change Action Plan Targets (describe)

External (list)

Appendices and Attachments

None.