

# Minutes

## Long-Term Care Committee of Management

March 12, 2024

Present: Councillor Sue Paterson, Councillor Sue Carleton, Councillor Tom Hutchinson, Councillor Shirley Keaveney, Councillor Dane Nielsen, Warden Brian Milne

Regrets: Councillor Scott Mackey

Staff Present: Kim Wingrove, CAO, Tara Warder, Clerk, Jennifer Cornell, Director of Long-Term Care, Karen Kraus, Executive Director, Renate Cowan, Accreditation and Quality Specialist, Tolleen Parkin, Executive Director, Shannon Cox, Executive Director, Denna Leach, Clinical Specialist, Sheri Murphy, Support Services and Educational Lead, Mary Lou Spicer, Director of Finance, Markus Hawco, Long-Term Care Finance Manager, Katrina Peredun, Communications Officer, Sarah Goldrup, Deputy Clerk

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### Call to Order

The Long-Term Care Committee of Management met electronically on the above date. Vice-Chair Paterson called the meeting to order at 9:00 a.m. and assumed the role of Chair with all members present except Councillor Mackey.

### Declaration of Interest

There were no declarations of interest.

### Delegations

There were no delegations.

### Items For Direction or Discussion

LTCR-CM-04-24 - LTC Director's Update January 1 – February 29, 2024

Jennifer Cornell introduced Tolleen Parkin, Executive Director for Lee Manor. The Director presented to the Committee regarding updates from the ministry, including the launch of the Long-Term Care Investigations Unit, the restructuring of Ontario Health West, and consultation on proposed amendments to Ontario Regulations 246/22. The Director noted considerations for infection prevention and control strategies, such as the recent dress code policy review. The Director reviewed provincial funding for the PSW Placement Stipend Incentive and supporting the purchase of specialized equipment and intravenous training staff to provide more specialized care. The Director spoke about staff and training, including 58 student placements and funding to support Colour It Coaches. The Director described recovery and wellness initiatives, accreditation preparation, and continued partnerships. In response to questions from the Committee, staff discussed the recently established the Long-Term Care Investigations Unit.

CM07-24

Moved by: Councillor Nielsen

Seconded by: Councillor Hutchinson

**That report LTCR-CM-04-24 regarding a Long-Term Care Director Update be received for information.**

Carried

## LTCR-CM-05-24 - LTC Operational Report December 15 - February 14, 2024

Renate Cowan reviewed the reported quality indicators and highlighted consistent trends over the last two reported quarters. The presenter shared positive feedback received from family and resident surveys regarding home cleanliness, quality of care, and quality of life. The survey noted dining experience, contracted services, and communication as areas for improvement.

In response to questions from the Committee, staff confirmed that survey results had been collected from current residents and family members and discussed surveying family members once the resident has left the home.

Tolleen Parkin reported the visits from the Ministry of Long-Term Care Inspectors during the reporting period and noted areas of noncompliance identified at Lee Manor and Rockwood Terrace, which have since been addressed. The presenter reviewed the outbreaks declared by Public Health at Lee Manor and Rockwood Terrace during the reporting period.

Karen Kraus shared recent events and projects held at each home, including Christmas celebrations and Black History Month events. The presenter explained occupancy data from the reporting period and that 97% occupancy was needed to receive full funding from the province. The presenter described how outbreaks, room refurbishments, or wait-list delays might lead to empty beds.

In response to questions from the Committee, staff discussed considerations for assessing resident vaccination status or risks and confirmed the homes are following Public Health's recommendations regarding preventing measles outbreaks.

Shannon Cox detailed each home's health system partners and environmental considerations, including inspections and emergency preparedness drills. The presenter shared recent Colour It Stories from the homes.

Councillor Carleton left the meeting at this time.

CM08-24

Moved by: Councillor Keaveney

Seconded by: Councillor Carleton

**That the Long-Term Care Operational Report LTCR-CM-05-24 dated December 15, 2023 to February 14, 2024, be received for information.**

Carried

## LTCR-CM-06-24 - 2023 Long-Term Care Write Off of Uncollectible Accounts

Markus Hawco presented to the Committee regarding the \$14,889 in uncollectable arrears to be written off in the 2023 fiscal year. The presenter confirmed that all available measures are used to collect monies due to Grey County on a timely basis, explained that eligible unpaid balances may receive up to 50% reimbursement from the province, and reviewed the trends of uncollectible accounts for each home.

CM09-24

Moved by: Warden Milne

Seconded by: Councillor Hutchinson

**That report LTCR-CM-06-24 titled 2023 Long-Term Care Write Off of Uncollectible Accounts be received; and**

**That the recommended write offs in the amount of \$14,889.00 as outlined in the report be approved.**

Carried

## Closed Meeting Matters

There were no closed meeting matters.

## Correspondence

There was no correspondence.

## Other Business

There was no other business.

## **Next Meeting Date**

May 14, 2024, at 9:00 a.m.

## **Adjournment**

On motion of Councillor Nielsen and Warden Milne, the Long-Term Care Committee of Management adjourned at 9:49 a.m. to the call of the Vice-Chair Paterson.