

# **Board of Health Minutes**

Date: Location:	Friday, January 26, 2024 Electronic via Microsoft Teams & GBPH Boardroom (101 17th Street East, Owen Sound ON N4K 0A5) 10:00 AM – 12:00 PM	
Time:		
Members Present:	Mr. Alan Barfoot Mr. Brian Milne Ms. Sue Paterson Ms. Helen-Claire Tingling Mr. Nick Saunders Mr. Kevin Eccles	Mr. Chad Richards Mr. Luke Charbonneau Ms. Sue Carleton Mr. Kenneth Craig Mr. Chris Peabody
Regrets:	Ms. Beverley Wilkins	
Also Present: Special Guests:	Dr. Ian Arra, Dr. Zayed, Kim Rutherford	
Recording Secretary:	Ms. Connie Rossitter	
<b>1.0 Call to Order/Roll Call</b> The roll call was called by the recording secretary.		

Quorum was declared and Acting Chair Dr. Arra called the meeting to order at 10:01 AM

#### 2.0 Elections

# Carried.

2.1 Board of Health | Chair

Dr. Arra invited nominations for Chair of the Board of Health for 2024.

Moved by Brian Milne Seconded by: Kevin Eccles "THAT, the Board of Health elect Sue Carleton as Chair of the Board of Health for Grey Bruce Public Health for 2024."

# Carried.

Moved by Helen Claire Tingling Seconded by: Nick Saunders "THAT, the Board of Health elect Kevin Eccles as Chair of the Board of Health for Grey Bruce Public Health for 2024." Acting Chair Dr. Arra called for nominations three times.

Moved by: Brian MilneSeconded by: Sue Paterson"THAT, the Board of Health close nominations after Dr. Arra invited nominationsthree times, as per policy.

Carried.

Kevin Eccles declined the nomination for Chair. Sue Carleton accepted the nomination for Chair and was acclaimed Board of Health Chair for 2024.

2.2 Board of Health | Vice-Chair

Sue Carleton assumed the Chair and invited nominations for Vice-Chair of the Board of Health for 2024.

Moved by Brian Milne Seconded by: Kenneth Craig "THAT, the Board of Health elect Luke Charbonneau as Vice-Chair of the Board of Health for Grey Bruce Public Health for 2024."

### Carried.

Moved by Helen-Claire Tingling Seconded by: None "THAT, the Board of Health elect Chris Peabody as Vice-Chair of the Board of Health for Grey Bruce Public Health for 2024."

Chair Carleton called for other nominations three times.

Moved by: Kevin Eccles Seconded by: Chris Peabody "THAT, the Board of Health close nominations for Vice-Chair after Chair Carleton invited nominations three times, as per policy.

# Carried.

Luke Charbonneau accepted the nomination for Vice-Chair and was acclaimed Board of Health Vice-Chair for 2024.

# 2.3 Appointment of the Executive Committee

Chair Carleton invited nominations for the Executive Committee of the Board of Health for 2024.

Moved by Chris Peabody Seconded by: Luke Charbonneau "THAT, the Board of Health elect Chad Richards as a member of the Executive Committee of the Board of Health for Grey Bruce Public Health for 2024."

#### Carried.

Moved by Helen-Claire Tingling Seconded by: Kevin Eccles "THAT, the Board of Health elect Nick Saunders as a member of the Executive Committee of the Board of Health for Grey Bruce Public Health for 2024."

### Carried.

Chair Carleton called for other nominations three times.

Moved by: Luke Charbonneau Seconded by: Alan Barfoot "THAT, the Board of Health close nominations for the Executive Committee.

### Carried.

Chad Richards accepted the nomination and was appointed to the Board of Health Executive Committee for Grey Bruce Public Health for 2024.

Nick Saunders accepted the nomination and was appointed to the Board of Health Executive Committee for Grey Bruce Public Health for 2024.

#### 3.0 Amendments to Agenda

"THAT, an item that is related to advice that is subject to solicitor-client privilege, including communications necessary for that purpose, be added to the closed session agenda. Furthermore, that two new correspondence items and two items under other business be added to the open session agenda."

# 4.0 Approval of Agenda as Amended

Moved by: Kenneth Craig Seconded by: Kevin Eccles "THAT, the agenda for January 26, 2024 be approved as amended."

Carried.

#### 5.0 Disclosure of Pecuniary Interest

No disclosures of pecuniary interest were declared at this time.

### 6.0 Adoption of Minutes

6.1 Friday, November 24, 2023

Moved by: Luke Charbonneau Seconded by: Helen-Claire Tingling "THAT, the minutes of the Board of Health Meeting held on Friday, November 24, 2023 be approved as circulated."

Carried.

The Communications Coordinator joined the meeting at 10:06 AM.

#### 7.0 Correspondence and News Releases

7.1.1 Letter from the Association of Local Public Health Agencies (alPHa) to

Chief Medical Officer of Health Dr. Kieran Moore

- 7.1.2 Communication from the Lieutenant Governor for Ontario Newly Appointed Board Member
- 7.1.3 Letter from the Board Chair of Peterborough Public Health to Provincial Officials
- 7.1.4 Letter from the Board Chair of the Timiskaming Health Unit to Provincial Officials
- 7.1.5 Letter from the Association of Local Public Health Agencies (alPHa) to the Hon. Peter Bethlenfalvy, MPP, Minister of Finance
- 7.1.6 Communication from the Lieutenant Governor for Ontario Renewal of Appointment of Board Member
- 7.1.7 Communication from the Ministry of Health of Ontario

Moved by: Kenneth Craig Seconded by: Chris Peabody "THAT, Item 7.1.7 be amended to read 'The Medical Officer of Health provided a summary of the correspondence. Mr. Barfoot stated that he received a letter from the Ministry of Health indicating that his provincial appointment to the Board would be ending next month in February 2024 and he declined reappointment."

Moved by: Luke Charbonneau Seconded by: Chad Richards "THAT, the Board of Health receive all Correspondence items for January 26, 2024, and endorse items as presented."

Carried.

- 7.2 Media Releases
  - 7.2.1 GBPH Sharing Strategies Resources to Mark Fall Prevention Month in November
  - 7.2.2 Attacking Medication Misuse Campaign a Success

- 7.2.3 Public Assistance Request Dog Bite Grey Highlands
- 7.2.4 GBPH Local Police Raising Overdose Awareness This Holiday Season
- 7.2.5 Well Water Testing Service Operating on Modified Schedule This Holiday Season
- 7.2.6 Increased Influenza A Activity Prompts GBPH to Remind Residents to Get the Flu Shot
- 7.2.7 Public Assistance Request Dog Bite Grey Highlands Jan. 2024

The Communications Coordinator provided a summary of the Media Releases.

Moved by: Sue Paterson Seconded by: Nick Saunders "THAT, the Board of Health receive the Media Releases for January 26, 2024, as presented."

Carried.

The Communications Coordinator left the meeting at 10:21 AM.

# 8.0 Medical Officer of Health Update

8.1 Opioid Situation Grey Bruce (STANDING ITEM)

Grey Bruce Public Health Physician Consultant, Dr. Rim Zayed, provided an update on opioid and substance use in Grey Bruce. There were 174 overdoses in Grey Bruce in 2023. Rates of mortality were lower than in 2021, but similar to 2022. Harm reduction work has been ongoing. Ontario public health protocols and standards for 2024 are under review.

The Senior Manager of Finance joined the meeting at 10:48 AM.

8.2 American College of Preventive Medicine Has Accepted GBPH Submission on Hockey-Hub Mass Vaccination for Preventive Medicine 2024 Symposium

Dr. Arra provided an update on Grey Bruce Public Health's submission to the American Collage of Preventive Medicine 2024 Symposium. The Hockey-Hub Mass Vaccination presentation on innovation in public health was accepted and will be presented in April in Washington, DC. Dr. Arra recognized the collaboration and support of local partners and the community in the mass vaccination initiative in Grey Bruce.

# 8.3 Strengthening Public Health (STANDING ITEM)

Dr. Arra provided an update regarding the ministry's strengthening public health initiative to encourage voluntary health unit mergers. Grey Bruce Public Health has proactively followed the key strategies to minimize job loss and has worked to find efficiencies over the last year. Provincial funding incentives may be available for organizations that voluntarily merge.

Moved by: Luke Charbonneau Seconded by: Kenneth Craig "THAT, the Board of Health direct the Executive Committee to examine details regarding voluntary health unit mergers and provide an initial report with recommendations to the Board of Health next month."

Carried.

Moved by: Kevin Eccles Seconded by: Chad Richards "THAT, the Board of Health receive the Medical Officer of Health update for January 26, 2024, as presented."

Carried.

# 9.0 Corporate Services

9.1 Financial Report | November 2023 The Senior Manager of Finance provided an update regarding the GBPH November Financial Report.

Moved by: Chris Peabody Seconded by: Luke Charbonneau "THAT, the Board of Health receive the Financial Report for November 24, 2023, as presented."

Carried.

# 10.0 Other Business (late additions to agenda)

- 10.1 Annual Appointment of Auditor Per policy, the appointment of a BOH auditor is required at the beginning of the year. A contract with the BDO auditor is already in place for this year.
- 10.2 Annual Review of Policy I -100
  Per public health standards, board of health policies must be reviewed every two years. A full review was last completed in 2021.

Moved by: Kevin Eccles Seconded by: Luke Charbonneau "THAT, the Board of Health directs the Executive Committee to review board policies."

#### Carried.

#### 11.0 In-Camera

Moved by: Luke Charbonneau Seconded by: Helen-Claire Tingling "THAT, the Board of Health go into closed session at 11:26 AM to discuss the adoption of the November 24, 2023 in-camera minutes, 2 items related to labour relations or employee negotiations, 3 items regarding personal matters about an identifiable individual, including municipal or local board employees, 1 item related to education or training, and 2 items related to advice that is subject to solicitor-client privilege (including 1 late agenda addition). FURTHER THAT, Dr. Arra, Dr. Zayed, and Ms. Connie Rossitter shall remain present."

Carried.

Board of Health Member, Brian Milne, left the meeting at 12:30 PM.

The Board returned to open session at 1:52PM with Chair Carleton presiding.

Moved by: Luke Charbonneau Seconded by: Chad Richards "THAT, the Board of Health continue in open session with no recording due to technical issues."

#### Carried.

Chair Carleton declared only the items stated on the agenda to move into closed session were discussed, and that the board provided direction to the Chair, the Executive Committee, and staff.

Moved by: Kevin Eccles Seconded by: Kenneth Craig "THAT, the Board of Health move forward with board member performance review. Carried.

#### 9.0 Adjournment

By motion of Helen-Claire Tingling, seconded by Kevin Eccles, that the Board of Health meeting be adjourned at 1:55 PM.

#### **Next Meeting:**

Friday, February 23, 2024, 10:00 AM

2024-03-18

Ralton Х

Sue Carleton Chairperson Signed by: Connie Rossitter

2024-03-18

Mosutte Х

Connie Rossitter Recording Secretary Signed by: Connie Rossitter 2024-03-18

Za Icun A Х

Dr. Ian Arra Medical Officer of Health Signed by: Connie Rossitter