



Committee Report

To:	Warden Milne and Members of Grey County Council
Committee Date:	April 25, 2024
Subject / Report No:	FR-CW-14-24
Title:	Quarterly Purchasing Report – Quarter 1 2024
Prepared by:	Mike Alguire, Purchasing and Materials Manager and Sherri Adams, Buyer
Reviewed by:	Mary Lou Spicer, Treasurer Kim Wingrove, CAO
Lower Tier(s) Affected:	
Status:	

Recommendation

1. That report FR-CW-14-24 regarding the quarterly purchasing report for Quarter 1 2024 be received for information.

Executive Summary

Grey County's purchasing policy 7-1-2020, as endorsed by County Council on January 9, 2020, through By-law 5074-20, gives Directors the authority to award items and services up to \$500,000 that have prior budget approval. This policy requires Directors to provide a summary of all purchases between \$75,000 and \$500,000 quarterly.

Background and Discussion

The attached chart summarizes all purchases made between \$75,000 and \$500,000 by Departments between January 1, 2024, and March 31, 2024.

Department – Community Services

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-HOU-03-24	Air Make Up 248 Queen St Durham	1	JTS Mechanical	\$140,000	\$152,334*
RFT-HOU-03-24	Air Make Up 208 Queen St. Durham	1	JTS Mechanical	\$162,600	\$133,203
RFT-HOU-03-24	Air Make UP 43 Hill St Flesherton	1	JTS Mechanical	\$120,000	\$148,663*
RFT-HOU-04-24	Air Make Up 248 7 th Ave East, Owen Sound	1	JTS Mechanical	\$130,000	\$136,107*
RFT-HOU-04-24	Air Make Up 650 4 th St A East, Owen Sound	1	JTS Mechanical	\$210,000	\$229,667*
RFT-HOU-05-24	Security Service 713 9 th Ave East, Owen Sound	8	G Force Security	\$250,000	\$147,097
RFT-HOU-07-24	Window Replacement Westmount Family Units, Owen Sound	4	Bishop Roofing	\$140,000	\$88,761.40

Department – Economic Development, Tourism and Culture

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-EDTC-01-24	Gallery Redesign Phase 2 (Grey Roots)	2	Wood and Wallworks	\$419,100	\$294,923
RFP-EDTC-02-24	Grey Bruce Local Immigration Partnership (GBLIP) Communications Specialist	9	Interkom	\$129,100	\$86,500

Department – Planning

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFP-PCD-01-24	Archaeological Management Plan	2	Timmins Martele Heritage Consultants	\$125,000	\$89,660

Department – Transportation Services

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-TS-06-24	Street Sweeping	2	Road Maintenance Specialists	\$90,000	\$92,253**
RFT-TS-17-24	Rubber Tire Excavator	3	CG Farm Equipment	\$459,000	\$437,900

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-TS-18-24	Quality Assurance	3	PNJ Engineering	\$132,000	\$99,293
RFT-TS-21-24	Half tons (3)	2	Jim Wilson Chev Buick	\$172,000	\$159,000
RFT-TS-27-24	CCTV Inspections	4	PipeTek	\$175,000	\$206,848***

Financial and Resource Implications

* \$36,038 shortfall on Air Make Ups to be funded from reserves. Projects funded from CMHC grant (\$244,216) and Safe Restart (\$533,800).

** The hired equipment Ordinary Maintenance budget contains \$198,000 for contractor and municipal street sweeping as well as catch basin cleaning/repairs. It is anticipated that the overage of \$2,253 can be accommodated within this budget line.

*** Shortfall of \$31,848 to be funded by any operating budget surplus, if insufficient at year-end, the remainder funded through construction capital surplus or the Transportation General Capital reserve.

Relevant Consultation

- Internal (list)
 - AODA Compliance (describe)
 - Contribution to Climate Change Action Plan Targets (describe)
- External (list)

Appendices and Attachments

None.