

# Minutes

## Long-Term Care Committee of Management

November 12, 2024

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### Call to Order

The Long-Term Care Committee of Management met electronically on the above date. Chair Mackey called the meeting to order at 9:00 a.m.

Present: Chair Mackey, Councillors Nielsen and Paterson and Warden Milne

Absent: Councillors Hutchinson, Carleton and Keaveney

Staff Present: Kim Wingrove, Mary Lou Spicer, Jennifer Cornell, Tara Warder, Markus Hawco, Shannon Cox, Rob Hatten, Tolleen Parkin, Karen Kraus and Denna Leach

### Declaration of Interest

There were no declarations of interest.

### Items For Direction or Discussion

#### LTCR-CM-17-24 - LTC Director's Update September 1 – October 31, 2024

Jennifer Cornell addressed the Committee on the Director's update. She provided information on Ministry updates of note, including proposed changes to the regulations relating to PSW qualifications and the ability for registered dieticians to offer services virtually.

Masking continues to be a discussion. Rather than blanket masking, Grey County is currently utilizing targeted masking dependent on circumstances.

A professional development day was held for leaders in October of 2024 and training on providing a just culture. This is promoting an environment where people learn from their mistakes and the focus is on improving systems. There is still progressive discipline implemented where conduct is risky. Some staff recently participated in a TRAIL session as well.

CM20-24

Moved by: Warden Milne

Seconded by: Councillor Paterson

**That report LTCR-CM-17-24 regarding a Long-Term Care Director Update be received for information.**

Carried

## **LTCR-CM-18-24 - Long-Term Care Operational Report – August 15, 2024, to October 14, 2024**

Jennifer Cornell addressed the Committee on the above noted report. She began with the quality section of the report, which will appear once per quarter.

She spoke to the establishment of new nurse practitioner positions and that the organization has been able to recruit and onboard three NPs. These roles have a great deal of skills and expertise.

Staff addressed questions and comments on the quality indicators and trends. Staff spoke to the ways that staff assess for these indicators. The RAI and MDS assessment process was highlighted. It is an internationally validated tool, but it asks very specific questions. When the nurses do the work, they have to ensure they're following the rules so that every home is answering the question the same way. Sometimes it is a training piece to make sure staff who are completing the assessments are completing them correctly and well.

Discussion occurred on indicators. It was noted that there are many other indicators as well that are not covered here. These are tracked, and also impact resident experience.

Jennifer Cornell noted that staff will be bringing forward topics for education for the Committee's benefit. Committee members were asked to come up with ideas on what these topics could be.

Information on recent inspections, IPAC, family and resident council was also provided. Further, Colour It stories were shared.

CM21-24

Moved by: Councillor Paterson

Seconded by: Councillor Nielsen

**That the Long-Term Care Operational Report dated August 15, 2024, to October 14, 2024, be received for information.**

Carried

## **LTCR-CM-19-24 - 2025 Long-Term Care Department Budget**

Jennifer Cornell introduced the above noted report regarding the proposed 2025 and projected 2026 budgets for long-term care. There were a number of budget labs held to develop this budget. It reflects a \$730,900 decrease over 2024's long-term care budget.

Markus Hawco then presented each topical section of the budget and provided context for the figures as well as unknowns in the proposed and projected budgets.

Case Mix Index, resident co-payments and expenditures affecting the budget were provided. It was noted that salaries and benefits reflect a lower dependency on use of agency staff, and the results of the non union compensation review. Negotiations with ONA were not successful so will proceed to binding arbitration.

Mitigation efforts that have been taken to decrease budgetary pressure were highlighted.

Staff then overviewed the capital projects planned for each of the homes.

Discussion occurred on the justifications to pave the parking lot at Grey Gables for the anticipated cost of \$490,000. It was suggested that the project could be phased in over time. Staff will bring a report with more information as a follow up to the discussion. Projects at Lee Manor include a restructure of the nursing station to provide more privacy for confidential conversations, and replacing building automation systems. Questions were addressed regarding replacement cycles of equipment.

CM22-24

Moved by: Warden Milne

Seconded by: Councillor Paterson

**That report LTCR-CM-19-24 regarding the proposed 2025 Long-Term Care budget be received; and**

**That the 2025 proposed Long-Term Care budget, as presented, be forwarded to County Council as part of the overall corporate budget package for consideration.**

Carried

## **Closed Meeting Matters**

There were none.

## **Correspondence**

There was no correspondence.

## **Other Business**

There was no other business.

## **Next Meeting Date**

To be determined

## **Adjournment**

On motion of Councillor Sue Paterson and Warden Milne, the Long-Term Care Committee of Management adjourned at 11:45 p.m. to the call of the Chair.