

Minutes

Long-Term Care Committee of Management

January 15, 2025

Present: Councillor Paterson, Councillor Hutchinson, Councillor Nielsen, Councillor Mackey, Councillor Carleton, Councillor Keaveney

Regrets: Warden Matrosovs

Staff Present: Kim Wingrove, CAO, Tara Warder, Clerk, Jennifer Cornell, Director of Long-Term Care, Karen Kraus, Executive Director, Shannon Cox, Executive Director, Tolleen Parkin, Executive Director, Denna Leach, Clinical Specialist, Mary Lou Spicer, Director of Finance, Markus Hawco, Long-Term Care Finance Manager, Robert Hatten, Manager of Communications, Rayburn Murray, Deputy Clerk

Call to Order

The Long-Term Care Committee of Management met electronically on the above date. In the absence of an Elected Chair, the Clerk called the meeting to order at 1:00 p.m. with all members present, except for Warden Matrosovs.

Election of Chair and Vice Chair

CM01-25

Moved by: Councillor Hutchinson

Seconded by: Councillor Carleton

That Councillor Mackey be elected Chair of the Long-Term Care Committee of Management for 2025.

Carried

On motions by Councillor Paterson and Councillor Hutchinson, nominations closed.

CM02-25

Moved by: Councillor Mackey

Seconded by: Councillor Keaveney

That Councillor Paterson be elected Vice-Chair of the Long-Term Care Committee of Management for 2025.

Carried

On motions by Councillor Carleton and Councillor Hutchinson, nominations closed.

Declaration of Interest

There were no declarations of interest.

Items For Direction or Discussion

LTCR-CM-01-25 Director's Update November 1, 2024 to December 31, 2024

Jennifer Cornell, Director of Long-Term Care & Senior Services, presented the Long-Term Care Director Update. She provided an overview of updates from the Ministry including the Long-Term Care Homes Cultural Pilot Project, Screening Measures: Guidance Document for Long-Term Care Home Licensees, funding for the Hiring More Nurse Practitioners program (HMNP), and proposed legislation aimed at enhancing support for seniors and their caregivers. She highlighted that staff have successfully recruited three nurse practitioners for the long-term care homes and welcomed Drake Hall as Nurse Practitioner. She further noted that staff continue to work and monitor the incentives that have been made available to help support Personal Support Worker (PSW) staffing needs. Jennifer Moreau, Director of Human Resources, indicated that specific information on the incentives provided to PSW's can be provided for the next meeting.

Jennifer Cornell discussed additional programs that have occurred including, virtual family calls to update families, ongoing staff and training, leadership day amongst staff, and additional programs to support families and staff, including the Relational Approach™ Internal Lead (TRAIL) Program and updated standards from Accreditation Canada. She responded to questions of the Committee and noted that certain areas in the Province have been identified for focus on community based services and that corresponding changes to legislation are being monitored, specifically while Rockwood Terrace is being built and programs begin. Finally, she celebrated that she has been elected Vice Chair for the Advantage Board of Directors.

Tolleen Parkin, Executive Director Lee Manor, summarized the Lean on Me Program focused to support staff and honor residents when they pass away.

CM03-25

Moved by: Councillor Hutchinson

Seconded by: Councillor Nielsen

That report LTCR-CM-01-25 regarding a Long-Term Care Director Update be received for information.

LTCR-CM-02-25 LTC Operational Report October 15, 2024 - December 14, 2024

Jennifer Cornell provided an overview of the Operational Report dated October 15, 2024, to December 14, 2024. She reviewed the Quality Assurance Program and corresponding indicators. She highlighted results from the recent resident and family surveys and responded to the questions of the Committee regarding dining experience being rated as a low area of satisfaction, specifically the noise and volume in the dining areas. Further, Rockwood Terrace will use a new type of dining experience and food preparation area. Finally, she referred to the 2025/26 Grey County Long-Term Care Strategic Plan, and the importance of an overall goal, that is supported by individual home priorities.

Denna Leach, Clinical Specialist provided an update on the diabetes management program. She highlighted that the program supports individual needs and collaboration amongst staff and residents is essential to the success of the program. She noted that the roles of the nurse practitioners greatly assist with support and management. She responded to the Committee and noted that there are a variety of ways to monitor residents, highlighting the importance of individual care. She discussed the importance of supporting transition periods for residents and maintaining accurate records.

Tolleen Parkin, Executive Director, Lee Manor, provided an overview of the Ministry of Long-Term Care Inspectors and their role and process. She noted action plans were implemented to correct any written notifications.

Shannon Cox, Executive Director, Grey Gables, presented the health system partners, environmental, and risk sections of the report. She noted that the Ministry of Labor conducted inspections of Grey Gables and Lee Manor, while Public Health conducted an inspection of Rockwood Terrace and noted that all inspections resulted in no findings. She further summarized risks that were identified and the actions taken to minimize the risk moving forward.

Karen Kraus, Executive Director, Rockwood Terrace, briefly summarized residents and family updates that have occurred throughout the homes including the *Colour It* stories.

For the Committees information, Jennifer Cornell noted that COVID updates are not notified separately in the report but rather reported in the critical incident reporting.

CM04-25

Moved by: Councillor Keaveney

Seconded by: Councillor Carleton

That Report LTCR-CM-02-25, being the Long-Term Care Operational Report dated October 15, 2024, to December 14, 2024, be received for information.

Closed Meeting Matters

The Committee moved into closed session at 2:00 p.m.

CM05-25

Moved by: Councillor Paterson

Seconded by: Councillor Carleton

That the Long-Term Care Committee of Management does now go into closed session pursuant to Section 239 (2) of the Municipal Act, 2001, as amended, to discuss organizational enhancements:

- 1. Personal matters about an identifiable individual, including municipal or local board employees.**
- 2. Labour relations or employee negotiations**

Carried

The Committee moved out of closed session at 2:21 p.m.

Chair Mackey reported out of closed session that the Long Term Care Committee of Management went into closed session discussions pursuant to Section 239 (2) of the Municipal Act, 2001, and only discussed said items.

Other Business

There was no other business.

Next Meeting Date

The Chair noted that the next meeting is scheduled for March 20, 2025, at 2:00 p.m.

Adjournment

On motion of Councillors Nielsen and Councillor Hutchinson, the Long-Term Care Committee of Management adjourned at 2:24 p.m.