

Minutes

Long-Term Care Committee of Management

March 20, 2025

Present: Councillor Nielsen, Councillor Carleton, Councillor Paterson,
Councillor Keaveney, Warden Matrosovs

Regrets: Councillor Hutchinson, Councillor Mackey

Call to Order

The Long-Term Care Committee of Management met electronically on the above date. The Vice Chair called the meeting to order at 2:00 p.m. with all members present except Councillor Mackey and Councillor Hutchinson.

Staff Present: Kim Wingrove, CAO, Tara Warder, Clerk, Jennifer Cornell, Director of Long-Term Care, Karen Kraus, Executive Director, Tolleen Parkin, Executive Director, Mary Lou Spicer, Director of Finance, Markus Hawco, Long-Term Care Finance Manager, Stephanie Matos, Student Placement Coordinator, Kim Mustard, Resident and Family Services Manager, Katrina Peredun, Communications Officer, Rayburn Murray, Deputy Clerk.

Declaration of Interest

There were no declarations of interest.

Delegations

None.

Items For Direction or Discussion

LTCR-CM-03-25 - LTC Director's Update dated January 1, 2025, to February 28, 2025

Warden Matrosovs joined the meeting at 2:04 p.m.

Jennifer Cornell, Director of Long-Term Care & Senior Services, presented the Long-Term Care Director Update. She provided an overview of Ministry updates including the

launch of the Dementia Care Sector Preparedness Initiative, update regarding funding for the Supporting Professional Growth Fund, 2024-25 LTC Staffing Increase Funding Top-Up and Resident Health and Well-Being Program Consolidation, and more. Mrs. Cornell highlighted that voting polling stations were available in each of the Long-Term Care Homes on February 27th and that the first quarter virtual family call is scheduled for March 26th. She further noted the ongoing work to support staff, training, and partnerships including, partnership with Nipissing University BScN students, collaboration with the Centre for Learning, Research & Innovation in Long Term Care PSW Education program, and noted that a member of staff has joined the RNAO Clinical Pathways working group to develop a new skin and wound care pathway.

The Committee congratulated Mrs. Cornell on being recently elected as the Chair for the AdvantAge Ontario Board of Directors.

Stephanie Matos, Student Placement Coordinator, presented the Colour it Coach Mentorship Initiative. Colour it Coaches provide resources and tools to foster teamwork and collaboration to enhance student experience in the Long-Term Care Homes. She highlighted the ongoing success of the program and played a video.

CM06-25

Moved by: Councillor Keaveney

Seconded by: Councillor Carleton

That report LTCR-CM-03-25 regarding a Long-Term Care Director Update be received for information.

Carried

LTCR-CM-04-25 - LTC Operational Report dated December 15, 2024, to February 14, 2025

Jennifer Cornell summarized the quality section of the report. She noted that in August 2024, the Ministry of Long-Term Care announced that Ontario will be transitioning to the interRAI LTCF (iLTCF) resident assessment instrument. She referred to the phased approach of the system amongst the homes. Mrs. Cornell noted that pains and falls are the current focus on the Ongoing Clinical Pathways Implementation Plan scheduled for on March 27th and that Pharmacy Services Request for Proposals are scheduled to be reviewed by the end of the month.

Tolleen Parkin, Executive Director of Lee Manor, summarized the inspection reports. Grey Gables had no concerns or findings, Rockwood Terrace had no visits during the reporting period, and Lee Manor had a follow up for a Critical Incident that occurred. Corrective measures were implemented at the time of the incidents. Kim Mustard, Resident and Family Services Manager, referred to the Projects, Location, Events and Other sections of the report, showcasing the video links that present 2024 Year in Review. Karen Kraus, Executive Director, Rockwood Terrace, reviewed the Emergency

Management Plan Codes and the ongoing work to review and ensure staff, visitors and the committee are updated.

CM07-25

Moved by: Warden Matrosovs

Seconded by: Councillor Nielsen

That the Long-Term Care Operational Report dated December 15, 2024, to February 14, 2025, be received for information.

Carried

LTCR-CM-05-25 - Rockwood Terrace Resident Life Improvement Operating Budget

CM08-25

Moved by: Councillor Keaveney

Seconded by: Councillor Carleton

That report LTCR-CM-05-25 regarding Rockwood Terrace Resident Life Improvement Operating Budget be received; and

That staff be directed to proceed with donor's request to purchase fresh flowers each week until the donation amount of \$10,000.00 has been fully utilized.

Carried

LTCR-CM-06-25 - 2024 Long-Term Care Write Off of Uncollectible Accounts

CM09-25

Moved by: Councillor Nielsen

Seconded by: Warden Matrosovs

That report LTCR-CM-06-24 titled 2024 Long-Term Care Write Off of Uncollectible Accounts be received; and

That the recommended write offs in the amount of \$0 as outlined in the report be approved.

Carried

Closed Meeting Matters

CM10-25

Moved by: Councillor Nielsen

Seconded by: Councillor Carleton

That the Long-Term Care Committee of Management does now proceed into closed session pursuant to Section 239 (2) (k) of the Municipal Act, 2001 as amended to discuss:

a position, plan, procedure, criteria or instruction to be applied to negotiations carried on or to be carried on by the municipality (instruction to be applied to negotiations)

Carried

The Committee moved into closed session at 3:03 p.m.

The Committee moved out of closed session at 3:23 p.m.

Vice Chair Paterson reported out of closed session that the Long-Term Care Committee of Management went into closed session discussions pursuant to Section 239 (2) (k) of the Municipal Act, 2001, and only discussed said items.

Correspondence

There was no correspondence.

Other Business

There was no other business.

Next Meeting Date

The Chair noted that the next meeting is scheduled for May 7, 2025, at 1:00 p.m.

Adjournment

On motion of Councillors Nielsen and Carleton, the Long-Term Care Committee of Management adjourned at 3:23 p.m. to the call of the Chair.