

Board of Health Minutes

Date: Friday, May 23, 2025
Location: Electronic via Microsoft Teams & GBPH Boardroom
(101 17th Street East, Owen Sound ON N4K 0A5)
Time: 10:00 AM – 1:06 PM

Members Present: Mr. Chad Richards Ms. Shirley Keaveney
Mr. Don Murray Mr. Jay Kirkland
Mr. Kenneth Craig Ms. Andrea Matrosovs
Ms. Helen-Claire Tingling Ms. Beverly Wilkins

Regrets: Ms. Sue Carleton Mr. Nick Saunders
Mr. Kevin Eccles

Also Present: Dr. Ian Arra, Kim Rutherford, Denis Langlois, Chimere Okoronkwo,
Andrew Barton

Special Guests: Lami Sadare
Recording Secretary: Ms. Kellisa Webb

1.0 Call to Order

Vice-Chair Richards called the meeting to order at 10:00 AM.

2.0 Roll Call

The roll call was called by the recording secretary. Quorum was declared.

3.0 Amendments to Agenda

Agenda item 8.6 Emergency Management was moved to 10.1 and 1 item was added to In-Camera under the adoption of personal matters about an identifiable individual.

4.0 Approval of Agenda

Moved by: Beverly Wilkins Seconded by: Don Murray
“THAT, the agenda for Friday, May 23, 2025, be approved as amended.”
Carried.

5.0 Disclosure of Pecuniary Interest

No disclosures of pecuniary interest were declared at this time.

6.0 Adoption of Minutes

6.1 Friday, April 25, 2025

Moved by: Shirley Keaveney Seconded by: Jay Kirkland
“THAT, the minutes from Friday, April 25, 2025 be approved as presented.”
Carried.

7.0 Correspondence and Media Releases

7.1 Media Releases

- 7.1.1** Grey Bruce Public Health reporting new measles exposure location
- 7.1.2** GBPH notifying public of measles exposure locations in Grey-Bruce
- 7.1.3** GBPH advising community of measles exposure location in Grey-Bruce
- 7.1.4** GBPH notifying community of additional measles exposure location in Grey-Bruce
- 7.1.5** Babies children under 5 can now receive measles vaccines earlier in Grey-Bruce
- 7.1.6** Public Assistance Request – Dog Bite – Grey Highlands

The Communications Co-ordinator provided a summary of the Media Releases.

Moved by: Andrea Matrosovs

Seconded by: Beverly Wilkins

“THAT, the media releases be received by the Board of Health for information.”

Carried.

8.0 Medical Officer of Health Update

8.1 Opioid Situation Grey Bruce (STANDING ITEM) – Proposed Resolution for the 2025 alPHa Annual General Meeting

The Medical Officer of Health provided the background and an overview of a proposed resolution for the 2025 alPHa Annual General Meeting. The Board provided direction to the Medical Officer of Health to proceed with completing the drafting of the resolution and submitting it to alpha.

8.2 Strengthening Public Health (STANDING ITEM)

The Board approved the recommendation to remove this standing item.

8.3 Client Satisfaction Survey

The Medical Officer of Health provided an overview of the results of the 2024 Client Satisfaction Surveys.

8.4 Safe Food and Water

The Senior Manager of Environmental Health provided an overview of the Safe Food and Water programs.

8.5 Vector Borne Diseases & Rabies

The Senior Manager of Environmental Health provided an overview of the Vector Borne Diseases and Rabies programs. He answered questions and provided clarity to Board members on the two programs.

8.6 Tobacco Enforcement Program

The Senior Manager of Health Promotion provided an overview of the Tobacco Enforcement Program. The Senior Manager and Medical Officer of Health answered

questions from Board members on the program. The Board discussed stronger ways to advocate for more enforcement on vaping.

8.7 Tuberculosis Program

The Senior Manager of Environmental Health provided an update on the Tuberculosis Prevention Control Program.

8.8 Privacy Program Annual Report

The Medical Officer of Health provided an overview of the Privacy Program Annual Report for 2024.

8.9 25 Years Since the Walkerton Tragedy – Presentation on Small Drinking Water Systems
The Medical Officer of Health presented on Small Drinking Water Systems..

Andrea Matrosovs left the meeting at 11:30 AM

Moved by: Beverly Wilkins

Seconded by: Don Murray

“THAT, the Medical Officer of Health update be received by the Board of Health for information.”

Carried.

9.0 Corporate Services

9.1 Financial Report | March 2025

The Senior Manager of Finance provided an overview of the March 2025 Financial Report. A brief discussion took place about potential utilization of the unused space in health unit’s building.

Moved by: Shirley Keaveney

Seconded by: Kenneth Craig

“THAT, the Financial Report for March 2025 be received by the Board of Health for information.”

Carried.

10.0 Staff Presentation

10.1 Emergency Management

Lami Sadare, Manager of Emergency Management and Foundational Standards, provided an overview of the Emergency Management program.

10.2 Foundational Standards – Social Determinants of Health

The Manager of Emergency Manager and Foundational Standards presented on the Social Determinants of Health and answered questions from Board Members.

Kenneth Craig and Denis Langlois left the meeting at 12:15 PM

11.0 Other Business

11.1 Annual Self-evaluation of the Board Per Policy Number IV-407

The Medical Officer of Health reviewed the process for the Annual Self-evaluation of the Board, as outlined in Policy IV-407. He noted that the evaluation pertains to the

year 2024; therefore, new Board members should indicate that they were not serving on the Board during that time.

12.0 In-Camera:

12.1 Adoption of In-Camera Minutes | Friday, May 23, 2025 (1 item)

12.2 Adoption of Personal Matters About an Identifiable Individual Including Municipal or Local Board Employees [s.239(2)(b)] (2 items)

Update from Lawyer on Letter Received

Annual Performance Evaluation Related to Identifiable Individual

Human Resources and Occupational Health and Safety Program

Moved by: Helen-Claire Tingling

Seconded by: Don Murray

“THAT, the Board of Health go into closed session at 12:31PM to discuss the adoption of the in-camera minutes, and 3 items regarding personal matters about an identifiable individual, including municipal or local board employees. FURTHER THAT, Dr. Arra, Kim Rutherford, and Kellisa Webb shall remain present.”

Carried.

The meeting returned to open session at 1:05 PM with Vice-Chair Richards presiding. Vice-Chair Richards declared only the items stated in the motion to go in-camera were discussed

13.0 Adjournment

Moved by: Jay Kirkland

Seconded by: Beverly Wilkins

“THAT, the Board of Health meeting be adjourned.”

Carried.

Vice-Chair Richards declared the Board of Health meeting adjourned at 1:06PM on Friday, May 23, 2025.

Next Meeting:


Friday, June 27, 2025, 10:00 AM

X



Chad Richards
Vice-Chair

X



Dr. Ian Arra
Medical Officer of Health

X



Kellisa Webb
Recording Secretary